



**TOWN OF ESSEX
ESSEX COUNTY, N.Y.
WATER TREATMENT PLANT UPGRADE PROJECT**

Addendum No. 3 – July 17, 2020

To **all** holders of the Contract Documents, please note the following changes:

Clarification and Addendums (All Contracts):

1. Bid Opening Extension:

- a. The bids shall be opened publicly and read aloud on **August 5, 2020 at 3:00 P.M.** at the Town Hall, located at 2313 Lakeshore Rd, Essex, NY 12936. Any bids received by respondents that were not in attendance at the mandatory pre-bid conference will be rejected.
- b. Prospective bidders will be able to attend the bid opening meeting through the following live stream:

Special Town Council Meeting - Bid Opening Meeting

Wed, Aug 5, 2020 3:00 PM - 3:30 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/136108533>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 136-108-533

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/136108533>

2. Mandatory Pre-Bid Conference Sign-In Sheet & Minutes Clarification:

- a. The mandatory pre-bid conference took place on June 15, 2020 at 10:00 A.M. as listed in Addendum No.1, and the minutes and sign-in sheet are included herein as **Attachment 1** to this Addendum.
- b. Only bidders listed on the pre-bid sign-in sheets in Attachment 1 will be eligible to submit a bid for the project, as this was a mandatory pre-bid meeting per the Contract Documents.

3. Contract Revision Clarification:

- a. As listed in the previous Addendums, an Addendum will be completed and issued moving forward that will modify the contractual breakup of this project. A separate plumbing and heating, ventilation, and air conditioning (HVAC) contract will be added that will include plumbing and HVAC items associated with the

project. An updated project manual and drawings will be issued via Addendum to clearly separate contract limits and scope of work.

Please contact me at the Warrensburg office number at 518-623-5500, or by email at jsoukup@cedarwoodengineering.com.

Respectfully,
CEDARWOOD ENGINEERING SERVICES, PLLC

A handwritten signature in black ink, appearing to read "Jonathan Soukup", written in a cursive style.

Jonathan Soukup, P.E.

ATTACHMENT 1
Pre-Bid Meeting Sign In & Minutes

Essex Water Project

Pre Bid Meeting Sign-In Sheet- June 15, 2020

Name	Business	Phone	Attended Via:
Seth Morris	Godwin Pumps	518-390-4052	In Person
Ed Situll	Rozell East Inc.	518-415-9108	In Person
Jason Hankin	Kubricky	518-792-5864	In Person
Joe LaValle	Kubricky	518-792-5864	In Person
Matt Jodoin	JFP Enterprises	518-562-0856	In Person
Rob Armstrong	JFP Enterprises	518-562-0856	In Person
Walter Tupper	Luck Brothers, Inc	518-561-4321	In Person
Michael Lane	MJ Lane Construction	518-494-2577	In Person
Allen Alterie	John W Sheenan Sons	518-963-4303	In Person
Bill Contesso	K&C Plumbing & Heating	518-563-1980	In Person
Chris Minadeo	Neagley & Chase Construction	802-316-0919	In Person
Rob Higgins	Neagley & Chase Construction	802-316-9529	In Person
Tim Moram	BPI Piping	518-813-3853	In Person
Corey Taylor	BPI Piping	518-260-5996	In Person
Keith Behm	Weydman Electric	315-244-7944	In Person
CJ Herman	John W Danforth	585-734-9105	In Person
Greg Brienza	Triangle Electric	518-726-0216	In Person
Joe Collier	Collett Mechanical	518-862-2214	In Person
Caleb Heinrich	Collett Mechanical	518-862-2214	In Person
Bill Austin	UA Local 773	518-796-6502	In Person
Laramie Mcaffey	O'Connell Electric	518-593-5246	In Person
Rick Garber	MCJ Construction LLC	518-661-5022	In Person
Brian Conlin	VMJR Companies	518-792-1128	In Person
Ken Hughes	Town of Essex	518-963-4287	In Person
Ron Jackson			In Person
Claire LaPine			In Person
Tina Gardner			In Person
Bradley French			In Person
Peter Black	Cedarwood Engineering	518-623-5500	In Person
Gary Ferree	Cedarwood Engineering	518-623-5500	In Person
Jonathan Soukup	Cedarwood Engineering	518-623-5500	In Person
Linda	Triangle Electric	-	Conference Call
Andrew	L.H. Laplante	-	Conference Call
Brad	Pipeline Mechanical	-	Conference Call
Seth Shatraw	MJ Raymond Construction	-	WebEx
Steve Welch	Murnane Building Contractors	-	WebEx
Dave Murray	William J. Murray Inc.	-	WebEx
Brian Blake	VMJR Companies, LLC	-	WebEx
Andrew LaPlante	LH LaPlante Co.	-	WebEx
Garfield Monfries	Champion Controls, Inc.	-	WebEx
Jachase	?	-	WebEx
Caroline Hillyard	Essex County Community Resources	518-873-3686	WebEx
Hannah Jacques			
Rob Wick			
Robert Brown	Blue Ridge Electrical Contracting, Inc.	518-532-2110	WebEx
Brian W. Clune	Harold R. Clune, Inc.	518-885-6199 (x) 215	WebEx

Pre-Bid Meeting
6/15/2020
Essex Water Project

<u>Name</u>	<u>Business</u>	<u>Phone</u>
Seth Morris	Godwin Pumps	518-390-4052
Ed Sitou	Rozell Est/Inc	518-415-9108
JASON HANKIN	KUBRICKY	(518) 792-5864
Joe LeVelle	Kubricky	"
Matt Jordan	JFP Enterprises	518-562-0856
Rob Armstrong	JFP Enterprises	518-562-0856
WALTER TUPPER	LUCK BROTHERS, INC	518.561.4321
MICHAEL LANE	MCLANE construction	518.494.2577
Allen Alterie	John W Sherman Sons	518-963-4303
Bill Contessa	R&L Plumbing & Heating	518-563-1980
CHRIS MINADEO	NEAGLEY & CHASE Cons.	802-310-0919
Rob Higgins	Neagley & Chase Const.	802-316-9529
Tim Moran	BPI Piping	518-813-3853
Corey Taylor	BPI Piping	518-260-5996
Keith Behm	Weydman Elec	(315) 244-7944
CJ HERMAN	JOHN W DANFORTH	(585) 734-9105
Greg Brienza	Triangle Electric	518.726.0216
Joe Collier	Collett Mechanical	518 862 2214
Calvin Welch	Collett Mechanical	518 877-2274
Bill Austin	UA Local 773	518-796-6502
Laramie Neffing	O'Connell Electric	518-593-5246
RICK GARBER	MCT CONSTRUCTION LLC	518-661-5022

Pete Black

CEDARWOOD ENG.

518-623-5500

GARY FERREE

CEDARWOOD ENG.

518-623-5500

Brian Conlin

VMISL Companies

518-792-1128

Jonathan Soukup

Cedarwood Engineering

518-623-5500

Town of Essex Pre-Bid Meeting Agenda

Fire Department, June 15, 2020 @ 10:00 A.M.

Project: Town of Essex, NY – Water Treatment Plant Upgrade Project

Contract No's.

TE-2020-G (General)

TE-2020-E (Electrical)

TE-2020-P (Plumbing)

TE-2020-HVAC (HVAC)

Owner: Town of Essex, 2313 Main St, Essex, NY 12936

Pre-Bid Location: Essex Fire Department, 2659 Route 22, Essex, NY 12936

Cedarwood Job No.: 17-011

DISCUSSION ITEMS:

1. Sign-in sheet

2. Introductions

- a. Cedarwood Engineering
- b. Town
- c. Essex County

3. General Disclaimer

- a. Nothing discussed during the pre-bid meeting will be contractually binding until an Addendum is issued for the project. All questions and comments received will be noted and answered in an Addendum to be issued following the pre-bid meeting.

4. Project Scope

- a. The project will be constructed under separate general, electrical, plumbing and HVAC contracts and consists of work including, but not limited to: construction of a temporary water treatment plant in an existing building at the project site; partial demolition of the existing water treatment plant; construction of a new water treatment plant building addition; pump station, sanitary force main; water treatment plant including mechanicals; piping, controls; associated electrical work including a new generator and new electrical service.

5. Specific Project Requirements

- a. Funding Requirements
 - i. New York State Environmental Facilities Corporation – Drinking Water State Revolving Fund
 1. Requirements attached to **Attachment A** of the Agreement (in Project Manual)
 - a. 20% MWBE requirements for each contract.
 - b. American Iron and Steel (AIS) requirement.
 - c. See construction bid packet included as Attachment A of the Agreement within the Project Manual for additional requirements.
 - b. Prevailing wage/Davis Bacon requirements

6. Project Schedule

- a. As listed in the Notice to Bidders:
 - i. Bid Opening: July 8th, 2020
 - ii. Notification of Award (Estimated): July 29th, 2020
 - iii. Contract Execution (Estimated): August 29th, 2020
 - iv. Project Completion: September 30th, 2021

7. Bid Schedule

- a. Bid opening is July 8th, 2020 at 3:00 p.m.

8. Q&A

- a. Questions from Contractors received at the pre-bid meeting as well as additional questions submitted to the Engineer will be responded to in an Addendum.

9. Site Visit

- a. Optional site visit to view Project site. Additional questions will be recorded and responded to in an Addendum.

Town of Essex Pre-Bid Meeting Minutes

Fire Department, June 15, 2020 @ 10:00 A.M.

Project: Town of Essex, NY – Water Treatment Plant Upgrade Project

Contract No's.

TE-2020-G (General)

TE-2020-E (Electrical)

TE-2020-P (Plumbing)

TE-2020-HVAC (HVAC)

Owner: Town of Essex, 2313 Main St, Essex, NY 12936

Pre-Bid Location: Essex Fire Department, 2659 Route 22, Essex, NY 12936

Cedarwood Job No.: 17-011

MEETING MINUTES:

1. **Engineer Statement:** See Agenda for discussion items not specifically listed in meeting minutes.
2. **Engineer Statement:** Nothing discussed in the pre-bid meeting is contractually binding unless released via Addenda per the Contract Documents.
3. **Engineer Statement:** All questions and comments received during or after the pre-bid will be addressed via Addendum moving forward.
4. **Question:** Are the minority/women business enterprise (“MWBE”) goals a requirement for the project, as we may have a hard time meeting required goals for the project?
 - a. **Answer:**
 - i. Please **familiarize, read, and adhere to all language contained** within the New York State Environmental Facilities Corporation (NYS EFC) Program Requirements and Bid Packet for Construction Contracts attached to the Project Manual as Attachment A of the Agreement.
 - ii. As listed in the Notice to Bidders, a 20% combined MWBE goal exists for the project.
 - iii. American Iron and Steel requirements also exist for this project as listed within the NYS EFC Bid Packet.
 - iv. Contractor's will be required to submit all items listed within the NYS EFC Bid Packet and items listed within Article 7 of the EJCDC C-410 Bid Form included within the Project Manual.
 - v. Provide all required documentation for MWBE outreach as listed within the NYS EFC Bid Packet to ensure compliance with listed goals is met. Prospective bidders are welcome to call the NYS EFC MWBE department or Empire State Development with any specific utilization questions. Prospective bidders shall comply with **all specific requirements** listed within the NYS EFC Bid Packet

5. **Engineer Statement:** All Contracts will have to be approved by NYS EFC prior to issuing a Notice to Proceed. Do not plan on being granted a MWBE waiver request for the project and ensure utilization goals are met to not delay the project.
6. **Engineer Statement:** Contractor's will be required to pay the higher of Davis Bacon or NYS Prevailing Wage for the project, per the Contract Documents.
7. **Engineer Statement:** This is a **mandatory pre-bid meeting**. Only bidders attending the pre-bid meeting shall be allowed to submit a bid for the project per the Contract Documents. See the attached sign-in sheet for full list of pre-bid meeting attendees.
8. **Engineer Statement:** New Contract Documents will be issued moving forward including incorporation of Plumbing and HVAC contracts.
9. **Engineer Statement:** The Town has already purchased some equipment and appurtenances relating to construction. A full list of these items will be released via an Addendum moving forward. The Town has or will purchase the pre-packaged conventional filtration units outside of these Contracts, and one treatment unit was utilized for completion of the pilot study and is located within the temporary treatment building for the prospective bidders to view and get familiarized with the setup and workings of the unit.
10. **Engineer Statement:** Existing electrical at the water treatment plant feeds two other sanitary sewer pump stations. It is critical that power always remains on to these pump stations, to the extent practical, during construction. Temporary electrical work will have to be one of the first items completed during construction to ensure power will be able to be supplied to the existing plant, existing sanitary sewer pump stations, and temporary treatment. Temporary electrical for the temporary treatment will be installed with a three-phase double throw transfer switch to allow the option to power and test the temporary treatment while still being able to run the existing water plant as needed. The Contractor shall provide notice to the Engineer, Town, Town Water Operator, and Department of Health before placing any system components in service or shutting down/disrupting the operation of the existing plant or existing sanitary sewer pump stations. The temporary electrical and construction items will be required until the temporary treatment is constructed and ready to be placed online. Once temporary treatment is placed in-service, the existing plant demolition can commence per the construction sequencing listed within the Contract Documents.
11. **Engineer Statement:** The project site is very small. We recommend all prospective bidders take a site visit, and carefully consider all project requirements and space considerations when generating bids. Constant close coordination will be required between all prospective contractors and the Town and Engineer.
12. **Question:** Will construction estimates be provided?
 - a. **Answer:** A construction estimate will be provided via Addendum moving forward.

13. **Question:** Is there existing sanitary sewer at the water treatment plant?
- a. **Answer:** There is no existing sanitary sewer located at the water treatment plant. The Town currently has a SPDES outfall that discharges waste from the diatomaceous earth (“DE”) backwash. As shown on the Contract Drawings, the DE backwash is sent to the existing 2,000 gallon concrete tank for DE to settle, and the settled water is then sent to the lake through the Town’s existing SPDES outfall. The proposed upgrade will consist of removing the existing DE backwash tank and install a new pump station that will take the backwash from the new plant and waste from the new restroom installed in the plant upgrade.
14. **Question:** Is there a recommended construction sequencing?
- a. **Answer:** Yes, this is included in the Contract Documents and will be updated in the revised Contract Documents to be issued at a later date with the updated contract split.
15. **Question:** Who is going to control the project schedule?
- a. **Answer:** All Contractors will be responsible for producing their own project schedule and work diligently with the other contract trades to ensure deadlines are met moving forward. Close coordination will be needed from all involved. All project schedules provided shall incorporate tasks from each of the other trades involved in the project to clearly identify the areas where coordination will be required to minimize schedule disruptions.
16. **Engineer Statement:** Town was evaluating the possibility to use an emergency diatomaceous earth treatment trailer provided by SEMO instead of using the pre-packaged conventional treatment units that are proposed for use within the final design. This request has recently been denied by the State and updated temporary treatment requirements will be issued in a future Addendum.
17. **Question:** Will pre-bid sign-in sheet be provided?
- a. **Answer:** Yes, the pre-bid sign-in sheet will be provided via Addenda listing all attendees who were at the mandatory pre-bid meeting.
18. **Site Visit Note:** A site visit was completed to the project site following pre-bid meeting.